

## Minutes

Corporate Services and Partnerships Policy  
Overview Committee  
Tuesday, 23 July 2013  
Meeting held at Committee Room 5 - Civic Centre,  
High Street, Uxbridge UB8 1UW



	<p><b>Members Present:</b> Councillors Richard Lewis (Chairman), Lindsay Bliss, Wayne Bridges, Beulah East, Raymond Graham, Richard Mills and Brian Stead.</p> <p><b>Apologies:</b> Councillor Carol Melvin (Councillor Brian Stead substituting).</p> <p><b>Officers:</b> Gemma McNamara (Finance Manager for Administration and Finance) and Khalid Ahmed (Democratic Services Manager).</p>
8.	<p><b>MINUTES OF THE MEETING HELD ON 10 JUNE 2013</b></p> <p>Agreed as an accurate record.</p>
9.	<p><b>EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>It was agreed that all items of business would be considered in public.</p>
10.	<p><b>BUDGET PLANNING REPORT FOR ADMINISTRATION AND FINANCE 2014/15</b></p> <p>The Finance Manager for Administration and Finance attended the meeting and informed Members that the report set out the main financial issues which faced the Group's services and the work being undertaken to respond to them.</p> <p>Members were informed that the budget report to Council in February 2013 had identified the savings requirements for 2014/15 of £17m and the Committee was informed that work was underway to refresh this figure. The finance settlement for the Council would be announced towards the end of the year.</p> <p>The Committee was informed that the Group was given a savings target for 2013/14 of £1.051m and were well on track to deliver this amount.</p> <p>At the January meeting of the Committee, details would be provided on the breakdown of where savings would be made.</p> <p><b>RESOLVED:</b></p> <p><b>1. That the development of the financial planning</b></p>

	<p><b>process undertaken to date together with the responses to the issues being developed by the Group be noted.</b></p>	
11.	<p><b>MAJOR REVIEW - CRIME PREVENTION RESOURCES – CONSIDERATION OF DRAFT FINAL REPORT AND RECOMMENDATIONS</b></p> <p>Consideration was given to a draft final report of this Committee’s review into Crime Prevention Resources.</p> <p>Members discussed the detail contained in the report and the suggested recommendations. It was agreed that the final report should reflect a general review of the various crime prevention resources which the Committee had heard about and not just be focused on those resources which this Council provided for the Police.</p> <p>Members did express concern at the failure of the Police to provide information on the two CCTV vehicles which this Council had funded, despite several requests from officers of the Council. The Committee asked that a further request be made and if there was no response, the Committee’s concerns be reflected in the final report.</p> <p><b>RESOLVED –</b></p> <p><b>1. That the Democratic Services Manager, in consultation with the Chairman of the Committee agree the final recommendations of the review, subject to their practicability after discussions with relevant officers.</b></p>	Action:
12.	<p><b>MAJOR REVIEW TOPIC FOR 2013/14</b></p> <p>Members were asked to give further consideration to a topic which the Committee could undertake as a major review for this forthcoming year.</p> <p>Subsequent to the meeting, it was agreed that the Committee should undertake a review into looking at how this Council’s Carbon Footprint could be reduced.</p> <p><b>RESOLVED -</b></p> <p><b>1. That a presentation and a draft scoping report be submitted to the next meeting of this Committee on Reducing the Council’s Carbon Footprint.</b></p>	Khalid Ahmed
13.	<p><b>WORK PROGRAMME</b></p> <p>Noted.</p>	

<b>14.</b>	<b>CABINET FORWARD PLAN</b>  Noted.	
	<b>Meeting commenced at 7.30pm and closed at 8.10pm</b> <b>Next meeting: 17 September 2013 at 7.30pm</b>	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Khalid Ahmed on 01895 250833. These minutes are circulated to Councillors, Officers, the Press and Members of the Public.